



Wychwood Heights Business Improvement Area (BIA).

Request for Proposals: Landscape and Maintenance

Feb 28, 2017

2017 Landscaping Project for plants for 50 planter boxes

Project Area: St. Clair West, Toronto, between Wychwood Ave and Wells Hill Ave.

The Wychwood Heights Business Improvement Area (BIA) invites your company to submit a proposal in accordance with this Request for proposal (RFP). Your response to this request will be evaluated to determine the qualifications of your firm. Proposals must adhere to the format and content of this RFP. Proposals will not be evaluated unless all parts requested are submitted in a complete package. The successful bidder shall be required to enter into a landscape maintenance agreement based on the specifications outlined in this RFP.

In order to qualify for the work on this project, the bidders must submit all information requested by 4.00 p.m. on March 17, 2017 to:
info@wychwodheights.ca .

BID BREAKDOWN

1. There are 50 planter boxes, 24" high by 30" in circumference, currently located along Weston Rd between Christie Street and Wells Hills Ave. There are 32 terra cotta coloured planters as illustrated in the photo to the right. There are 18 black ones, (exact same planter but black in colour). The black ones are new and we have ordered 32 more in black to replace the terra cotta ones.

As a result, you will have to go to the local Home Depot where the (32) new black planters are stored, pick them up and take them back to your shop with the 50 mixed colours that are now on the street, take the topiaries out of the



terra cottas and re-plant them in the 32 new black planters and plant all 50 black with the selection of young plants listed below and return them to designated locations on the street when the plants are grown, on or around May 23rd (the long weekend).

N.B. Because we have either lost or had planters moved to the wrong locations on the street (usually when the city is doing sidewalk work), we would like a W for Wychwood spray painted in yellow on the bottom of the planters before you return them to the street.

Also, before you place the planters on the designated spots (a map of which we will send to you), we would like a yellow W spray painted on the location where you are going to place the planters. That will make it much easier for us to put the plants back in their designated spots if they are moved around or spot any that are missing without too much difficulty.

Plants Requested

We would like the following planted in each of the 50 black pots with the topiaries in the centre:

6 mother geranium;

4 German Ivy ;

20 inpatients;

(Please specify the variety of each flower/plant you will be using).

Cost Breakdown

- 1). Cost of picking up planters, taking them to your location and reinstalling them on designated areas on the street . \$ _____
- 2). Cost of Plants/Flowers: \$ _____
- 3). Flower/Plant Installation Costs: \$ _____
- 4). Costs of Watering, based on three (3) times per week schedule: \$ _____
- 5). Any and all other charges that you anticipate if not already covered in this RFP. (The quote you submit will be considered final and no other charges can be added after the fact.) \$ _____
- 6). Amount before taxes \$ _____
- 7). H.S.T. \$ _____
- TOTAL OF QUOTE** \$ _____

Name of Company Responding to RFP _____

Address: _____

Email: _____

Phone _____ **Cell:** _____

Name of Person who has the authority to bind the company:

Signature of Person who has the authority to bind the company:

Date: _____